

Thiensville-Mequon - Vision/Glasses Processing Procedure

This is an process guide created to help those charged with the non-trivial task of maintaining our drop-off boxes and then sorting those items into separate piles before packaging them into sealed and marked cardboard boxes.

This document is intended for anyone who has recently been assigned this responsibility or for those who might need to assist who are not familiar with this process.

Boxes are located at various locations. Those drop-off areas will fill at different paces based on the demographic of the location. e.g., In Mequon, the box should be emptied once a month. In Germantown, once every other month should suffice.

Safety

Boxes are open to the public and while we would like only glasses to be deposited, this is not how it happens. In a recent pick-up in Germantown, 17 separate items were removed that had nothing to do with vision.



Best case you will encounter items other than "donations" such as stuffed animals. Worst case so far as been mostly empty beer bottles and containers of medications. Assume the contents might contain "sharps" which are items that could produce harm to an unprotected hand.

For the reason, **make sure you wear thick leather gloves when processing any drop box**

Gaining Access

The dropboxes have a latch to keep the access door closed. While unlocked, both of our boxes have a good amount of rust so moving the latch requires a small blunt object (e.g., hammer) to gain access. A few taps and the door will fly open, depending on fill level.

Transfer Containers

When a drop box is being emptied, take along at least two large sturdy boxes with handle cut-outs. ALSO bring along a plastic garbage bag. There will be things we do not want. You are not counting or sorting when making a drop-box empty. Just shovel what appears to be related to vision into your box, while tossing non-compliant items into the trash bag.

When pulling items from the drop-box, the objective is to empty the box. No sorting is done at this time with the exception being to not include items that are unrelated to vision/hearing. e.g., A partially-filled milk shake. So have a Hefty-type trash bag with you at the same time keep those items from going into your transfer container..

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Post-Processing

We call these pick-up boxes. They will contain the primary items we are seeking:

Transfer containers are then delivered to the location where raw donations are sorted into three boxes:

- 1) Prescription glasses (including readers)
- 2) Sun glasses
- 3) Eye glass containers and hearing aids

Vision Boxes (Prescription and/or Readers)

For this, we are standardizing on a box size that is used to deliver eggs to grocery stores. We have obtained our box inventory via Piggly Wiggly. These boxes are 12x12x14. This is an ideal size as it yields about 300 glasses per and because it's a standard size, glasses do not need to be counted one at a time. This box size is also ideal as it contains built-in handles and ends up being a weight (18 lbs) that can be easily moved. Having same size boxes also helps when it comes to storage. (Remember Tetris? Same thing here. These boxes will eventually need to be stacked for transport)



If you pack an egg box with prescription/readers up to about 1" before the top of the box, there is no need to count.

**The quantity will be 300, +/- 5%
To verify, just drop it on the bathroom scale and look for a weight of about 18 lbs.**

i.e., 17 glasses = ~1 lb

Sunglasses and Containers

Sunglasses are of less importance because these do not improve vision, however for those who have issues with lightness sensitivity, they are still important. **We do not count the quantity within a box so the "egg box" need not be used for this.** However keep box size to something that still can be easily lifted/transported.

Sorting Requires Most of Your Garage



Ready To Transport



GSD optional

What it takes to get 600 eyeglasses



In order to get 600 potential eye glasses, it requires you empty about $\frac{1}{2}$ of a full drop box like the one to the left.

Below is the sorted output



To sort and box this quantity takes about 4.5 hours.

27A2 Online Drop Location Directory

27A2 Eyeglass Drop Directory



This is an effort to build a directory of all eye glass dropoff locations.

If you know of any locations in the 27A2 district, please share what you know. Vision is what we do. Let's get together on this so we improve how we serve.

If you are a local business and would like to become a drop location please [contact us](#)

[Add a Location](#) or [Find a Location](#)



Add an Eye Glass Drop Location



If you are part of 27A2, you are invited to use this form so we can broadcast the location of all eye glass drop locations in our district. [Get Help](#)

Type



Outdoors
Business

In a

Name of Club



Location name * e.g., Piggly Wiggly

Address of Location *

Phone Number of location (optional)

Your name *

Your cell phone *

Other info (optional)

e.g., How often should this location be serviced?

You can add drop locations via
<https://lionsdistrict27a2.org/glasses/>

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27A2 Eyeglass Drop Locations [+ Location](#) [HELP](#)

Show entries Search:

Club	Type	Location	Address	Phone
Tville-Mequon	INSIDE	Herslof Optical	10320 N Port Washington Rd, Mequon, WI 53092	(262) 478-0224
Tville-Mequon	INSIDE	Otto's Wine Cask	4600 W Brown Deer Rd, Milwaukee, WI 53223	(414) 354-5831
Tville-Mequon	OUTSIDE	Pick-n-Save	N112 W16200 Mequon Rd, Germantown, WI 53022	(262) 253-0841
Tville-Mequon	OUTSIDE	Piggly Wiggly	6111 W Mequon Rd Mequon, WI 53092	(262) 242-2180
Tville-Mequon	INSIDE	Premier Vision	10800 N Port Washington Rd, Mequon, WI 53092	(262) 241-4848
Tville-Mequon	INSIDE	Premier Vision	8693 N Port Washington Rd, Fox Point, WI 53217	(414) 351-2020
Tville-Mequon	INSIDE	Rite-Hite YMCA	9250 N Green Bay Rd, Milwaukee, WI 53209	(414) 354-9622
Tville-Mequon	INSIDE	Vision Works	11340 N Port Washington Rd, Mequon, WI 53092	(262) 240-0455

Eyeglass Drop-off Location

<https://wlf.info/about-us/contact/>

Wisconsin Lions Foundation
3834 County Rd A,
Rosholt, WI 54473

